

MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
FINANCE - TECHNOLOGY- PLANNING COMMITTEE
JANUARY 20, 2000
EOB 12th FLOOR CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Chair Commissioner Fernando Bren
Commissioner Len Marco
Commissioner Robert Freeman
President Ken Fisher, GWGVFD
Assistant Chief Michael Love, DFRS)
Captain Craig Mickel, DFRS

OTHERS PRESENT:

Gordon A. Aoyagi, MCFRS
Neil Shorb, MCFRS
George Giebel, MCFRS
Steve Lamphier, MCFRS
Kathleen Henning, MCFRS
Annette Cheng, MCFRS

1- **CALL TO ORDER**
(Commissioner and FTP Committee Chair Bren)

The meeting of the Finance, Technology and Planning Committee was called to order by Chair Bren at 7:35 a.m. in the 12th floor conference room at 101 Monroe Street, Rockville, Maryland.

2- **APPROVAL OF DECEMBER 16, 1999, MEETING MINUTES**

A MOTION was made by Assistant Chief Love to approve the minutes of December 16, 1999 of the Finance, Technology and Planning Committee. MOTION SECONDED by Commissioner Freeman and PASSED unanimously.

3- **SUBCOMMITTEE REPORTS**
a. Finance – Commissioner Marco

Commissioner Marco reported that the budget book containing MCFRS FY01 operating budget is out. Everyone should have a copy. Revisions to the Amoss Policy are being worked on by the MCVFRA and the Fire Administrator.

b. Technology – Assistant Chief Love

Assistant Chief Love stated that there were no major reports. Chief Love reported that we are putting ourselves in a good position for the future. The Fire Administrator is committing a tremendous amount of money towards Public Safety Technology, somewhere in the range of a hundred million dollars. Chief Love would like to follow up his report from last month where he mentioned about the portable radio by position that was put in place at the GWGFD with FY99 funding. That program is going very well and we have seen some situations where people were able to get word back to the Incident Commander in a hurry that wouldn't have been capable before. Chief Love also acknowledged Ken Fisher and Chief Bob McHenry for helping to get the portable radio program off the ground.

c. Planning – Commissioner Freeman

Commissioner Freeman reported the County Executive is recommending two stations in the six year Capital Improvements Program – West Germantown and East Germantown.

Steve Lamphier gave a briefing of priority order of station projects and those that are in the Master Plan. Steve Lamphier stated that Glen Echo was doing some independent work because they felt they needed a major station renovation before Station 30. Steve Lamphier reported that Station 30 and Station 11 are in facility planning in the CIP starting in FY01.

d. Apparatus/Facilities – President Fisher

Ken Fisher reported the following personnel serving on the Apparatus/Facilities Committee: Stacey Daniel, DFRS representative; Craig Ferguson, a mechanic for Bethesda FD; Arthur Lawrence, a citizen; Bruce Newcomer, Sandy Spring VFD; Jim Wilson, Kensington VFD and Steve Lamphier will be the designated Staff Support Person. Richard Riffe, Bob Allwang and Dennis Urban have also been requested to attend as resource staff. Ken Fisher has made the request to Committee Chair Bren that Captain Craig Mickel be appointed Vice Chair of the Committee.

Committee Chair Bren officially appointed the personnel listed above to the Apparatus/Facilities Subcommittee and Captain Mickel as Vice Chair of that Subcommittee.

Ken Fisher reported that he received from Steve Lamphier a complete set of Station Facility assessment reports. Gordon Aoyagi stated that this report was in the draft stages and will probably take a month before all comments are received and the document finalized. Mr. Fisher requested the total estimated cost for each of the categories or by station.

Mr. Aoyagi advised the Apparatus Specifications Committee (ASC) reports to Chief Strock and Chief Dwyer. This Committee is responsible for developing apparatus specifications once a decision has been made what to purchase. The AFS is responsible for reviewing the state of the fleet to determine replacement priorities and making policy recommendations related to apparatus issues.

4- FTP Retreat Follow Up

Neil Shorb reviewed handouts of items that were discussed at the FTP Retreat including a draft of the Mission Statement, plus a compilation or summary of what was discussed with all four subcommittees along with the FTP Committee itself, also a breakout of each of the subcommittees and a copy of the worktasks that were discussed along with the Work Programs.

The question was raised as to whether the Committee was in a position to make decisions on the final Missions Statements and prioritize the task listings. The question was raised as to the time frame needed to complete the Mission Statement and the Task List. The response was a month, in time for the next FTP meeting. Subcommittee Chairs will take the lead in sharing any further comments via email.

5- STRATEGIC PLANNING INITIATIVE UPDATE

A meeting had been scheduled with a planning consultant. Mike Love gave a briefing of this meeting. Mr. Bren also reminded the meeting attendees of the planned meeting the next morning with strategic consultants.

6 - OTHER ITEMS

Mr. Shorb gave a briefing on our Insurance Program. He also reported the Management Letters from the FY98 Financial Statement Audit, which were done via the Office of Legislative Oversight have been sent to all LFRD Presidents.

Concern was expressed regarding the timely receipt of materials sent from the 12th floor with time sensitive deadlines.

7- ADJOURNMENT

A MOTION was made by Assistant Chief Love to adjourn the meeting. MOTION SECONDED by Commissioner Freeman and PASSED unanimously.

The meeting was adjourned at 8:30 a.m.

